

# Application procedure

## Entry Requirements

Please check the following entry requirements, before applying.

- You are a committed Christian and can give testimony to your Christian faith and life.
- You have been actively involved in a local church for at least one year.
- Although there may be exceptions, we normally expect that your church supports your decision to go and study at Cornerstone.
- You can accept Cornerstone's statement of faith.
- You have decided to go into cross cultural mission work, or are seriously considering this.
- You have the qualifications necessary to enter into Higher Education studies or you can give evidence that your life experiences have prepared you to cope with the intensive Cornerstone training programme.
- You are at least 20 years old.
- You can provide a police clearance certificate.

## Level of English

- **Native English speakers & those educated in English.** If you are a native English speaker or if you can show that your school education has been through the medium of the English language, there are no additional requirements.
- **Dutch nationals** If you are Dutch you will be able to demonstrate your level of English during your interview at Cornerstone. During your visit you will also be required to sit an English test. Depending on the result, we will let you know whether you need further English study before coming.
- **All other nationalities.** If you do not fall into the two categories described above, Dutch government regulations require that you send us a copy of an official certificate which shows that your English is at the IELTS level 6.0 or equivalent (see table below)\*.

IELTS, TOEFL, TOEIC and Cambridge ESOL scores					
IELTS	TOEFL Paper	TOEFL Computer	TOEFL Internet	TOEIC <sup>2</sup>	Cambridge ESOL
7.5	625	263	113	790	CPE - C
7.0	600	250	100	780	
6.5	575	232	90	720	CAE - C
6.0	550	213	80	670	
5.5	525	196	70	620	FCE - C
5.0	500	173	60	600	

If you are unsure about any of the requirements, please contact us so that we can explain them to you. (\*Some end of school exams are accepted as well. Contact us for details.)

### **Application procedures**

Please note: If you are still studying for an English exam, we advise you to start the application procedure already before. The result of the English exam needs to be handed in by latest 15<sup>th</sup> June.

**YOU** complete your application form and send it to us, together with the following:

- Your personal Christian testimony
- Medical report from your doctor/physician
- Medical questionnaire filled in by yourself
- Copy of your passport
- Three passport size photos
- Copies of your qualifications
- Copy of your English IELTS test or equivalent (latest by 15<sup>th</sup> June).
- Non-refundable application fee of EUR 25.00 (transfer to our bank account).

**WE** send forms to your three referees, one of which needs to be the pastor of your church.

**YOUR** referees will fill in the reference forms and send them to Cornerstone.

**WE** remind referees, if we have not yet received their reference.

**WE** contact you to arrange an interview – either at Cornerstone or in the case of overseas applications we will arrange an interview in your own country or by skype

**WE** as staff will read your papers and after prayer and discussion take a decision on your application. If you are still working on your English, we can accept you provisionally.

**WE** send you a confirmation of the result of your application and to non EU applicants we send information about the visa application

**YOU** send us a copy of your IELTS score (or equivalent) if you have not done so already

**WE** confirm the receipt of your English test score and your full acceptance

**WE** send you (for non EU) a form in which you agree that we will register you with the local authorities and that we will inform the immigration department of your study progress

**WE** send you a form regarding health insurance

**YOU** send us a confirmation that you accept your place as a student and transfer 200 Euro per adult towards your fees (within 4 weeks from your acceptance). This is non-refundable.

**YOU** send us (for non-EU) the signed agreement form regarding the local authorities & the immigration department

**WE** send you an invoice specifying the total amount still to be transferred

- YOU** EU and non EU students transfer the specified amount to our account (non EU latest by 15<sup>th</sup> June/ EU latest by 15<sup>th</sup> August)
- YOU** send us a copy of your police clearance certificate
- YOU** send us the filled in form regarding health insurance & the necessary copies
- WE** send you a confirmation of the arrival of your fees and a proof of admission as a student at Cornerstone

### **Visa application non-EU nationals**

Visa applications for non EU nationals must always be initiated by Cornerstone. Please do not start any procedures of your own.

The Dutch government regulations lead to the following requirements for the visa application:

- An international birth certificate.
- If applicable, a legalised copy of your marriage certificate.
- You are expected to transfer 13,681 EUR to us before a visa is granted (see finance section for more detailed information)
- A signed declaration that you agree that Cornerstone will:
  - register you with the local authorities and will deregister you as soon as you have completed or stopped your training at Cornerstone.
  - inform the immigration department of your study progress.

**Please note:** your visa is a student visa. If you are more than 50% behind or have stopped studying, we will inform the immigration department and your visa will be cancelled.

Once you are accepted as a student, we will send you all the information with an updated list of all the documents you need to send us.

### **Visa costs**

We do not charge you for the administrative work that is done by us on your behalf, but we will charge you for the cost of the visa itself. You also pay the yearly renewal fee. If you lose your resident permit, you will also be charged. Visa costs change every year. Check our finance and additional cost information sheets.

### **Latest application date**

We always seek to complete the application procedure as efficiently as possible, but since we are dependent on postal and other factors, you should leave plenty of time so that you are not disappointed or inconvenienced.

Families: we advise you to apply as soon as possible as family accommodation is limited.

Non-EU applicants: applications to be in by 25<sup>th</sup> March.

EU applicants: applications are welcome until 25<sup>th</sup> May.